

Committee:	Safety Committee	Agenda Item No.:	10.
Date:	28 th July 2010	Category	Open
Subject:	Street Services	Status	Update
Report by:	Street Services Manager		
Other Officers involved:	Head of Community & Street Services Health & Safety Officer GM & Cleansing Manager		
Director	Director of Neighbourhoods		
Relevant Portfolio Holder	Councillor D. Kelly, Portfolio Holder for Environment		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

The Health & Safety and welfare of employees has a direct impact on their effectiveness in delivering services.

TARGETS

The subject matter does not directly contribute to any targets specified in the Corporate Plan but could indirectly help to achieve efficiency savings by reducing time off work.

VALUE FOR MONEY

Improvements in Health & Safety and general working conditions should reduce instances of industrial injury and compensation claims.

THE REPORT

At Safety Committee in April 2010, the Street Services Manager submitted a report detailing how Street Services were or would deal with issues raised at an employee dismissal appeal hearing. The issues raised were;

1. Documented on the job health and safety training given to front line employees (in this case grounds maintenance)
2. Communication on health and safety matters including the Health and Safety Policy
3. Risk assessments (in particular in relation to COSHH)
4. Ensuring adherence by employees to safe systems of work.

Safety Committee accepted the report and the recommendation that an action plan be developed and implemented within Street Services, with progress being reported to subsequent Safety Committees.

ISSUES FOR CONSIDERATION

	Grounds Maintenance and Cleansing	Who	When	Progress
1	Management (at all levels) to undertake regular monitoring both at the Depot and "on site" during service delivery to assist employees in maintaining safe systems of work and compliance with specification standards and procedures	Director of Neighborhoods.(DoN) Head of Community & Street Services.(HoCSS) Street Services Manager.(SSM) GM & Cleansing Manager.(GMCM)	June 2010	June 2010 Commenced and will be a continuous exercise.
2	Supervisors to undertake routine daily monitoring both at the Depot and "on site" during service delivery to assist employees in maintaining safe	GM & Cleansing Coordinators.(GMCC) Waste Services Officers.(WSO)	April 2010	April 2010 Commenced and is now a continuous exercise.

	systems of work and compliance with specification standards and procedures			
3	IOSH training for senior managers – one day training course	Health & Safety Officer.(HSO)	Sept 2010	
4	Safe Supervision for front line managers - one day training course	HSO	Dec 2010	
5	Training - for a quota of line and above managers in each area in health and safety risk assessment– 16 or so personnel altogether as a matter of priority. Draw up list of requirements for service areas	HSO	May 2010	March 9 List of nominations for GM/C, Garage submitted to HSO April 22 Ongoing May 10 Training continuing May 26 Mop up session to be arranged TW June 9 Completed
6	Series of tool box talks on health & safety risks and safe operating procedures	SSM GMCM HSO	April 2012	May 2010 HAVS. Corporate Health & Safety Policy.
7	Manual handling training for GM operatives – short three hour course	HSO	Sept 2010	
8	Induction training – training is now to be done by line management in each department and monitored by HR – this as a response to feedback from employee survey.	HSO	Sept 2010	

9	Competency in the use of work equipment, (including quad bike) to be reviewed by Grounds Maintenance & Cleansing.	GMCM	Sept 2010	
10	Accident reporting flowchart to be provided	HSO	July 2010	
11	Near miss reporting information	HSO	July 2010	
12	Noise risk assessment for noisy activities to be reviewed	HSO SSM DoN	Oct 2010	
13	Stress Risk Assessments to be reviewed	HoCSS	Dec 2010	
14	Flammable liquids (petrol) and refuelling arrangements	GMCM	June 2010	New procedures implemented April 2010
15	Check and up date the safety booklets/RA's on all vehicles	SSM GMCM WSM DRM	April 2011	April 2010 Complete review required but condense into simple sheets May 2010 Draft versions produced – to be discussed with HSE
16	Coshh assessments to be reviewed	SSM HSO DoN	Dec 2010	
17	All risk assessments to be reviewed 74 in total	SSM HSO DoN	April 2011	March 9 Removal of manhole covers Risk assessment reviewed and updated March 26 Use of breakers & pneumatics

				Risk assessment reviewed and updated March 26 Handling/setting fence posts – Risk assessment reviewed and updated
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IMPLICATIONS

Financial :None
Legal :None
Human Resources :None

RECOMMENDATION

That the report be noted.

ATTACHMENT:
 FILE REFERENCE:
 SOURCE DOCUMENT